

Sprint Retrospective Meeting Minutes

- Project: STARGPT
- Attendees: Richard Chong, Andres Lopez, Michael Camelio, Carlos Ramirez, Jason Martinez
- Start time: 8:00pm
- End time: 9:00pm

- What went wrong?

There was nothing that went wrong in this initial stretch. We spent this initial session focusing on reviewing the existing code for this project and familiarizing ourselves with all of its different methods.

- We have not begun production because we were busy catching up, reviewing code, and learning a stack.
 - Did we do a good job estimating our team's work capacity?
 - Yes we were all able to learn about the code adequately and familiarize ourselves with the work environment and project stack we will use moving forward.
 - Did we estimate the time required for each user story/task well?
 - Yes, it seems everyone had the time to review the code and learn about the required framework for their tasks.
 - Did each team member work as scheduled?
 - Yes, all team members worked as scheduled. They attended our meetings and reported regularly.

What went right?

The team is competent and was able to make use of the time they were given to catch up with the project.

How do we address the issues in the next sprint?

Since there weren't any actual issues, besides the delay due to all members catching up on the existing code, we don't need to address anything for the time being.

- How to improve the process?
 - Maintain our current existing level of communication between the group members and ensure everyone is working on their respective parts and receiving any support/aid when necessary from the others.
- How to improve the product?
 - We are planning on extending the previous product by creating a stand alone pypi package for open release that can be used as a backend to facilitate the construction of similar tools directly.